

**Position: Inside Sales Representative****Location:** Grimes, Iowa**Job Type:** Full Time

Kleener Image is one of Iowa's leading suppliers of Mulch, Rock, Boulders, Erosion Control, Natural Stone, Hardscape Products, Landscape and Construction Fabric. Our knowledgeable staff, extensive inventory, and flexible delivery options give us an edge over our competition.

**Sales Representative:**

We are looking for a talented and competitive Inside Sale Representative that thrives in a fast-paced environment. Kleener Image is a landscape supply yard that supplies any and all materials to landscape contractors and retail customers. An inside sales rep will answer phone calls, take customer orders, schedule deliveries, and manage inventory levels. You will be working primarily with contractors, but also some retail customers.

**Responsibilities**

- Take customers' orders and coordinate delivery/pickup
- Maintain current pricing information and provide estimates to customers
- Manage delivery schedule
- Understand customer needs and requirements
- Schedule and coordinate delivery of product to customers
- Develop knowledge of product lines and the hardscape industry
- Research accounts, identify key players and generate interest
- Maintain and expand your database of prospects within your assigned territory
- Assist yard personal with loading on occasion

**Skills**

- Proven inside sales experience
- Ability to use point of sale software, excel, and word
- Strong phone presence and experience answering dozens of calls per day
- Excellent verbal and written communications skills
- Strong listening skills
- Ability to multi-task, prioritize, and manage time effectively

**Benefits:**

Kleener Image offers a rewarding work environment with an excellent wage and benefit package.

Please visit our website at [www.KleenerImage.com](http://www.KleenerImage.com) to learn more about us. If you are interested in joining a great company with a strong future, please forward your resume along with salary history.

Please submit resume to: [Info@KleenerImage.com](mailto:Info@KleenerImage.com)